



Governor's Committee on Disability Issues and Employment (GCDE)

Community Outreach Subcommittee Meeting | August 11th, 2025, | 4:34-4:54 pm

Minutes

1: Welcome to the Community Outreach meeting – call to order – Marsha Cutting

Meeting called to order by presiding Chair Marsha Cutting at 4:34pm. There was an inaccessible event recognizing the signing of the ADA in Clark Co. Bainbridge Island had a celebration and had issues showing the Change Not Charity Video with audio descriptions, but they had food, swag, and trivia.

2: Roll Call – any known absences? (Quorum = 5, excluding staff) – Marsha Cutting

Present:

Staff: Emily Spears, Elaine Stefanowicz, Elizabeth Gordon

Members: Marsha Cutting, Dave Carl (Membership Chair), Lyn Sowdon, Daniel Ledgett

Absent: Ivyanne Van Der Peet, Patti Dailey-Shives (Legislative Chair), Lucy Barefoot

Quorum is 4 members. Steven has resigned from the subcommittee due to another commitment.

3: Housekeeping rules & approve last meeting minutes – Marsha Cutting

Standard housekeeping items reviewed (state your name, raise your hand, speak slowly & 1 at a time).

Motion held to approve last meeting minutes initially (quorum unmet). Revisited once Daniel joined for quorum. Lyn moves, Dave seconds, minutes approved with no objections.

4: Closeout for the 2025 event (Spokane), next steps – Marsha Cutting

a. Distributing Spokane Town Hall findings report – Marsha/all

Emily sent a draft email (let know if objections – Lyn approves) with the report to share with locals – did folks receive it? Yes. The plan is to send it to community partners (2 members on the ACAC included). Process for sharing with electeds/our channels? Elizabeth would like to share with elected officials if possible to keep it on their radar (Dave concurs). Emily will check the spreadsheet for their contact info and the correspondence guidelines for appropriate addressing.

b. Discussing how to move forward: next steps – Marsha/all

a. Visiting state and regional conventions/meetings – list updates – Marsha/all

Marsha has info on the blind conventions. WCB @ SeaTac Doubletree on Oct. 31-Nov. 1. The other group (WFB?) at same hotel at the end of Feb. (26th-Mar. 1). We may be able to get 5 mins on their agenda. Marsha will ask (also about a table perhaps). Is there someone close? Marsha

can. Patti lives nearby, maybe Ivy. (Those present are down south). She'll ask for People First too (attending, perhaps with Steven).

She followed up with Dave (unable to find) and Daniel (joined late, hearing nothing) about their assignments.

Her friend from Rooted in Rights is able to do a video (she hadn't heard last week - ill). She talked to him on the phone a bit (talking heads w/ pizzaz). Geographic and disability and racial diversity would be hard w/ no budget (and may not fit our current demographics). They thought perhaps animated may be better/more inclusive. She looked at what I pulled together for the website ("script" – not – need something a bit different). Suggests centering on 3-5 main pts. (good). We need to come up with these to include (possible activity for today). To let people know that 1) we exist, and to 2) consider becoming a member/why. 3) About us: projects/mission (poss. cut down). 4) History perhaps. 5) and accomplishments, to start. Folks said they'd look for stuff at the last meeting. Elizabeth and Lyn on history? Elizabeth has some she can sum up briefly (need to figure out length, elevator pitch, maybe 1 sentence only). "Formed in WWII to serve veterans, this group has evolved to do ..." 5 mins may be a better length to get info in it and have it be interesting. Try to keep it high level enough that it's not obsolete in a year (animated). Elaine and others worked on a script for YEP to pull pieces from perhaps (has history). Lyn can send a copy if she gets Marsha's email (Elaine can do so). Anything else for business? We have quorum now. Marsha contacted Matt and asked him to cancel the reservations we'd made for CO next spring FYI. He says hello and his health is improving. She has nothing else (will follow up about the QR alternative). Thank you.

5: Next Meeting date, time, and cadence– subcommittee members – currently 2nd Mondays at 4:30pm.

Next meeting on 9/8 at 4:30pm.

Meeting adjourned at 4:54pm.

ACTIONS:

-Emily will send the report to local partners (including ACAC members), and check for the elected official contacts and correspondence guidelines

-Marsha will ask WCB, WFB, and PF about getting 5 mins on their agenda and/or a table at their conventions in Oct, and Feb. She and possibly other nearby subcommittee members can attend.

-We have 5 talking pts. for the animated video. Elizabeth will put together a sentence or two on the history. Elaine will share the YEP script (Emily can share the GCDE portion only).

-The Spring 2026 Benton Franklin event has been cancelled.

-Emily will setup the next meeting in a month.