Washington Service Corps
AmeriCorps Child Care Program
Program Year 2014-2015
AmeriCorps Child Care Benefits Program

- Qualified, full time AmeriCorps VISTA and AmeriCorps State members may be eligible to receive child care benefits to pay all or part of their child care costs during their service.

- Members must meet eligibility requirements.

- Child care benefit payments are made directly to a qualified provider for eligible members.

- To apply for benefits members and child care providers must submit applications directly to GAP Solutions, Inc.
Child Care Benefits Program Administration

GAP Solutions, Inc.

Website Address: www.americorpschildcare.com

Toll Free Phone Number: 1-855-886-0687
Fax Number: 1-800-521-5415

E-Mail: AmericorpsChildCare@gapsi.com

Mailing Address:
Attn: AmeriCorps Child Care Program
12054 North Shore Drive
Reston, VA 20190
Child Care Benefits

- The maximum amount of the monthly child care benefit for eligible AmeriCorps members will be the lesser of the rate as determined by the state in accordance with the CCDF Block Grant program, or the monthly rate charged by the child care provider.

- If a child care provider's fee exceeds the maximum subsidy amount, the member is responsible to pay the difference.

- The maximum amount of child care assistance a VISTA member can receive is up to $400 per child per month.

7/23/2014
Member Eligibility

- Household income must not exceed the maximum amount under the Child Care & development fund (CCDF) Block Grant rules established by Washington state.

- The member must be the parent or legal guardian of a child under the age of 13 and the child must reside with the member.

- The member must certify that he or she needs child care in order to participate in the program.

- The member must not currently receive a child care subsidy from another source at the time of acceptance into the program (including a parent or guardian) which would continue to be provided while the member serves in the program.
## Income Eligibility

**Washington State Child Care Development Fund Plan For 2014-2015 (pg. 45)**

<table>
<thead>
<tr>
<th>Family Size</th>
<th>(a) 100% of State Median Income (SMI) ($/month)</th>
<th>(b) 85% of State Median Income (SMI) ($/month) [Multiply (a) by 0.85]</th>
<th>(c) $/month</th>
<th>(d) % of SMI [Divide (d) by (a), multiply by 100]</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$3,545</td>
<td>$3,013</td>
<td>$1,915</td>
<td>54%</td>
</tr>
<tr>
<td>2</td>
<td>$4,635</td>
<td>$3,940</td>
<td>$2,585</td>
<td>56%</td>
</tr>
<tr>
<td>3</td>
<td>$5,726</td>
<td>$4,867</td>
<td>$3,255</td>
<td>57%</td>
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<td>4</td>
<td>$6,816</td>
<td>$5,794</td>
<td>$3,925</td>
<td>58%</td>
</tr>
<tr>
<td>5</td>
<td>$7,907</td>
<td>$6,721</td>
<td>$4,595</td>
<td>58%</td>
</tr>
</tbody>
</table>

7/23/2014
Child care providers must meet eligibility requirements as regulated under the Child Care and Development Block Grant Act of 1990.

Child care subsidy benefits are paid for all or part of the member’s child care costs to qualified child care providers.

Child care subsidy benefits are paid directly to the provider, the benefits cannot be paid to AmeriCorps members.
Application Process

- Apply directly with GAP Solutions, Inc. either on-line or by mail. The website address is: www.americorpschildcare.com

- The application should be submitted when the member’s term of service begins or up to 3 weeks prior to the start.

- The member will receive confirmation from GAP Solutions, Inc. within 3 business days about the status of their application.

- To avoid delays in the approval process make sure all required paperwork and documentation is submitted to GAP Solutions, Inc.
Member Checklist

Documentation members must submit:

- AmeriCorps Member Child Care Application (complete on-line or submit hardcopy to GAP Solutions, Inc.)
- AmeriCorps Service Letter (obtained from project supervisor confirming member service dates)
- Birth Certificates for each child needing care; or
  - Documents of Legal custody, if member is legal guardian

Please note: The above list includes basic documentation needed to complete an application. Depending on individual circumstances additional documentation may be required.
Member Checklist Continued

Documentation members must submit along with the application:

- AmeriCorps Service Letter (obtained from project supervisor confirming member service dates)
- Official proof of other types of income (SSI, Child Support) for all members of the household.
- Most recent IRS 1040 for all members of the household.

Please note: The above list includes basic documentation needed to complete an application. Depending on individual circumstances additional documentation may be required.
Documentation the child care provider must submit along with the application:

- Child care provider’s Social Security number or TIN (Tax ID Number).
- License, registration or certificate of exemption.
- IRS W-9 form.
- Direct Deposit form, if applicable.

Please note: The above list includes basic documentation needed to complete an application. Depending on individual circumstances, additional supporting documentation may be required.
Submitting A Child Care Application

- Submit completed, signed member and child care provider applications together; on-line or by mail.

- Include all signatures where required.

- Attach required supporting documents to the member and child care provider applications.

- If mailing, send applications and documents to:

  GAP Solutions, Inc.
  ATTN: AmeriCorps Childcare Program
  12054 North Shore Drive
  Reston, VA 20190
More Information

- To access more information about the AmeriCorps Child Care Program you can download the Child Care Frequently Asked Questions at: [http://www.americorpschildcare.com/Faq.aspx](http://www.americorpschildcare.com/Faq.aspx)

- To download the member application and child care provider registration forms from the website go to: [www.americorpschildcare.com](http://www.americorpschildcare.com)

- Contact GAP Solutions, Inc. with questions about the AmeriCorps Child Care program by calling toll free: 1-855-886-0687 or email: [AmericorpsChildCare@gapsi.com](mailto:AmercorpsChildCare@gapsi.com)