**RULE-MAKING ORDER**

**Agency:** Employment Security Department

**Effective date of rule:**
- **Permanent Rules**
  - ☒ 31 days after filing.
  - □ Other (specify) ____________ (If less than 31 days after filing, a specific finding under RCW 34.05.380(3) is required and should be stated below)

**Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?**
- □ Yes   ☒ No   If Yes, explain:

**Purpose:** The amendment to WAC 192-04-175 establishes the circumstances under which an individual designated by the Commissioner may, as an interested party, request the Commissioner's review office to take a decision issued by the office of administrative hearings under advisement. Other changes to rules are primarily made for purposes of clarity and ease of administration.

**Citation of existing rules affected by this order:**
- Repealed: WAC 192-04-175
- Amended: WAC 192-04-040, 192-04-060, 192-04-053, 192-04-170, 192-04-175, 192-04-190
- Suspended: ___________

**Statutory authority for adoption:** RCW 50.12.010 and RCW 50.12.040

**PERMANENT RULE (Including Expedited Rule Making)**

Adopted under notice filed as WSR 10-17-118 ______ on August 18, 2010 ______ (date).

Describe any changes other than editing from proposed to adopted version: None.

If a preliminary cost-benefit analysis was prepared under RCW 34.05.328, a final cost-benefit analysis is available by contacting:

- **Name:** ____________
- **Address:** ____________
- **phone ( ) ____________**
- **fax ( ) ____________**
- **e-mail ____________**

**Date adopted:**

September 29, 2010

**CODE REVISER USE ONLY**

OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED

DATE: September 29, 2010
TIME: 4:46 PM

WSR 10-20-082

(COMPLETE REVERSE SIDE)
Note: If any category is left blank, it will be calculated as zero. No descriptive text.

Count by whole WAC sections only, from the WAC number through the history note. A section may be counted in more than one category.

The number of sections adopted in order to comply with:

<table>
<thead>
<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
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<tbody>
<tr>
<td>Federal statute</td>
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<tr>
<td>Federal rules or standards</td>
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<tr>
<td>Recently enacted state statutes</td>
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</table>

The number of sections adopted at the request of a nongovernmental entity:

<table>
<thead>
<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
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The number of sections adopted in the agency's own initiative:

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<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
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The number of sections adopted in order to clarify, streamline, or reform agency procedures:

<table>
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<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
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The number of sections adopted using:

<table>
<thead>
<tr>
<th>Category</th>
<th>New</th>
<th>Amended</th>
<th>Repealed</th>
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</thead>
<tbody>
<tr>
<td>Negotiated rule making</td>
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<tr>
<td>Pilot rule making</td>
<td></td>
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<tr>
<td>Other alternative rule making</td>
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</table>
AMENDATORY SECTION (Amending WSR 05-01-076, filed 12/9/04, effective 1/9/05)

WAC 192-04-040 Interested parties. In all cases adjudicated under Title 50 RCW the employment security department is an interested party. (Other interested parties are:)
(1) Other interested parties in benefit appeals are:
(a) The claimant;
(b) Any employer entitled to notice under WAC 192-130-060(7) and
(c) An interested employer as defined in WAC 192-220-060 in cases involving the recovery of benefits (including but not limited to the entitlement to, eligibility for or qualification for waiting period credit or benefits).
(2) Other interested parties in tax appeals are employers whose contributions, experience rating, benefit charges, or rate of contribution are affected by:
(a) An assessment for contributions;
(b) A denial of a claim for refund of contributions, interest, penalties;
(c) A denial of a request for relief of benefit charges made to their account; or
(d) Their determined or redetermined rate of contribution.

AMENDATORY SECTION (Amending WSR 99-15-069, filed 7/19/99, effective 8/19/99)

WAC 192-04-060 Appeals—Petitions for hearing—Forms

WAC 192-04-050 Appeals—Petitions for review—Time limitation. (1) Appeals and petitions for hearing. Any interested party who is aggrieved by any decision of the department set forth in WAC 192-04-050 or for which the department has provided notice of appeal or petition for hearing rights may file a written appeal or petition for hearing by mailing it or sending it (via electronic telefacsimile) by fax to the unemployment claims telecenter address or fax number indicated on the determination notice or (order and notice of assessment) other appealable document.

The appeal or petition for hearing (shall) must be filed within thirty days of the date the decision is delivered or mailed, whichever is the earlier. The appeal and/or petition for hearing shall be filed in accordance with the provisions of RCW 50.32.029.

(2) Petitions for review. Any interested party other than the
department who is aggrieved by a decision of the office of administrative hearings, other than an order approving a withdrawal of appeal, an order approving a withdrawal of a petition for hearing, a consent order, or an interim order, may file a written petition for review in accordance with the provisions of WAC 192-04-170. The petition for review (shall) must be filed within thirty days of the date of delivery or mailing of the decision of the office of administrative hearings, whichever is the earlier. The petition for review shall be filed in accordance with the provisions of RCW 50.32.025.

((3) Forms. At the request of an interested, aggrieved party, the employment security department shall furnish forms for the filing of a notice of appeal, petition for hearing, or petition for review, but the use of such forms is not a jurisdictional requirement.))

AMENDATORY SECTION (Amending WSR 95-18-055, filed 8/31/95, effective 10/1/95)

WAC 192-04-063 Aggrieved party. An aggrieved party is:
(1) A claimant or an employer who receives an adverse decision of the department set forth in WAC 192-04-050 or for which the department has provided notice of appeal or petition for review rights; or
(2) The department, a claimant, or an employer who receives an adverse decision of the office of administrative hearings.

AMENDATORY SECTION (Amending WSR 99-08-073, filed 4/5/99, effective 5/6/99)

WAC 192-04-170 Decision of commissioner--Petition for review--Filing--Reply. (1) The written petition for review shall be filed by mailing it to the Agency Records Center, Employment Security Department, Post Office Box ((9046)) 2555, Olympia, WA ((98507-2046)) 28507-2555, within thirty days of the date of mailing or delivery of the decision of the office of administrative hearings, whichever is the earlier.
(2) Any written argument in support of the petition for review must be attached to the petition for review and be filed ((contemporaneously therewith)) at the same time. The commissioner's review office will acknowledge receipt of the petition for review by assigning a review number to the case, entering the review number on the face of the petition for review, and setting forth the ((acknowledgement)) acknowledgment date on
the petition for review. The commissioner's review office will also mail copies of the acknowledged petition for review and attached argument in support thereof to the petitioning party, nonpetitioning party and their representatives of record, if any.

(3) Any reply to the petition for review and any argument in support thereof by the nonpetitioning party shall be mailed to the Commissioner's Review Office, Employment Security Department, Post Office Box (20446) 9555, Olympia, WA ((98504-2046) 98504-9555. The reply must be received by the commissioner's review office within fifteen days of the date of mailing of the acknowledged petition for review. An informational copy shall be mailed by the nonpetitioning party to all other parties of record and their representatives, if any.

(4) The petition for review and argument in support thereof and the reply to the petition for review and argument in support thereof shall:
(a) Be captioned as such, set forth the docket number of the decision of the office of administrative hearings, and be signed by the party submitting it or by his or her representative.
(b) Be legible, reproducible and five pages or less.
(5) Arrangements for representation and requests for copies of the hearing record and exhibits will not extend the period for the filing of a petition for review, argument in support thereof, or a reply to the petition for review.
(6) Any argument in support of the petition for review or in reply thereto not submitted in accordance with the provisions of this regulation shall not be considered in the disposition of the case absent a showing that failure to comply with these provisions was beyond the reasonable control of the individual seeking relief.

AMENDATORY SECTION (Amending WSR 95-18-055, filed 8/31/95, effective 10/1/95)

WAC 192-04-175 Advisement order. (6n behalf of the commissioner)) (1) The commissioner's review office may prevent finality of any decision of the office of administrative hearings and take jurisdiction of the proceedings for review thereof by issuing an advisement order ((so providing)).
(2)(a) The commissioner may designate one or more individuals employed by the department to request an advisement order on decisions that the individual identifies as:
(i) Cases of first impression;
(ii) Cases that may impact significant numbers of other similarly situated cases;
(iii) Cases that involve United States Department of Labor conformity or compliance issues; or
(iv) Cases in which the interpretation of the law is clearly erroneous.
(b) Upon receipt of the request of the designated individual,
the commissioner's review office shall determine if the request meets the criteria outlined in this subsection and shall notify the requestor in writing if the decision will not be taken under advisement and the reasons why.

(3) When the commissioner's review office determines subject matter review of any decision of the office of administrative hearings is warranted, it shall issue an advisement order which accepts review and((mailing)) mail a copy of the advisement order to the parties of record and their representatives within the same period allowed for the filing of a petition for review.

(4) The parties of record will be given fifteen days to submit argument in support of or in opposition to the decision of the office of administrative hearings((, as well as in response to any departmental memorandum suggesting to the commissioner's review office that it consider taking a decision of the office of administrative hearings under advisement)). That argument ((and/or response)) from the parties of record must be hand delivered or mailed to the commissioner's review office and received by that office within fifteen days from the date of mailing of the order taking the decision of the office of administrative hearings under advisement.

AMENDATORY SECTION (Amending WSR 99-08-073, filed 4/5/99, effective 5/6/99)

WAC 192-04-190 Petition for reconsideration--Filing--Consideration--Disposition--Judicial review. (1) A written petition for reconsideration and argument in support thereof may be filed within ten days of the date of mailing or delivery of the decision of the commissioner, whichever is the earlier. It shall be mailed to the Commissioner's Review Office, Employment Security Department, Post Office Box ((9046)) 9555, Olympia, WA ((98507-9046)) 98507-9555, and to all other parties of record and their representatives.

(2) No matter will be reconsidered by the commissioner unless it clearly appears from the face of the petition for reconsideration and the argument submitted in support thereof that (a) there is obvious material, clerical error in the decision or (b) the petitioner, through no fault of his or her own, has been denied a reasonable opportunity to present argument or respond to argument pursuant to WAC 192-04-170.

(3) A petition for reconsideration shall be deemed to have been denied if, within twenty days from the date the petition for reconsideration is filed, the commissioner does not either (a) dispose of the petition for reconsideration or (b) mail or deliver to the parties a written notice specifying the date by which he or she will act on the petition for reconsideration. If no action is taken by the date specified in such written notice, the petition
will be deemed to have been denied.

(4) A petition for reconsideration does not stay the effectiveness of the decision of the commissioner. The filing of a petition for reconsideration is not a prerequisite for filing a petition for judicial review. An order denying reconsideration or a written notice specifying the date upon which action will be taken on the petition for reconsideration is not subject to judicial review.